

MOTOR VEHICLE EXPENSES CLAIM FOR PROFESSIONAL AND ACADEMIC STAFF

CLAIMANT'S DETAILS

SURNAME	GIVEN NAME	CAMPUS	ACCOUNT CODE (ESSENTIAL)
STAFF ID:			____ / ____ / ____ / ____ <small>Entity Project Source of Fund Natural Account</small>

MOTOR VEHICLE DETAILS

MAKE & MODEL	REGISTRATION No:	(101/96) ENGINE CAPACITY Up to 1600 CC (Rotary engine up to 800cc) <input type="checkbox"/> 68c/km	(102/97) ENGINE CAPACITY 1601 CC - 2600 CC (Rotary 801cc – 1300cc) <input type="checkbox"/> 76c/km	(103/98) ENGINE CAPACITY over 2601 CC (Rotary over 1301cc) <input type="checkbox"/> 77c/km
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PLEASE NOTE: Payment is by Direct Credit in your Pay. Reimbursements for vehicles which are part of a salary packaging agreement will be taxed as normal income in accordance with ATO guidelines.

JOURNEY DETAILS

DATE	FROM	TO	REASON	kms	Amount	(105) TOLL \$
TOTAL					\$	\$

CLAIMANT DECLARATION

I declare this vehicle IS IS NOT part of a salary packaging agreement (Novated Lease).

 CLAIMANT'S SIGNATURE DATE

AUTHORISATION

 AUTHORISING EMPLOYEE'S SIGNATURE
 (HUMAN RESOURCES DELEGATION 3.3)

 AUTHORISING EMPLOYEE'S NAME
 (PLEASE PRINT CLEARLY)

Please note: Staff with ACU network access should submit their claim for motor vehicle expenses using Staff Connect.