### University Research Committee

**Membership:**
- Deputy Vice-Chancellor (Research) *(Chair)*
- Vice-Chancellor *(on invitation)*
- Vice-President *(or nominee)*
- Provost
- Chair, Academic Board
- Pro-Vice-Chancellor (Research)
- Executive Dean from each Faculty
- Associate Dean (Research) from each Faculty
- Director, Office of Research Services
- Higher Degree by Research student *(nominated by the Postgraduate Association)*
- Indigenous member *(nominated by the First Peoples and Equity Pathways Directorate)*
- Three senior researchers *(appointed by the Deputy Vice-Chancellor (Research))*
- Academic Registrar and Director, Student Administration
- Research Executive Advisor, ODVCR
- Candidature Services Representative *(appointed by the Deputy Vice-Chancellor (Research))*

**Chair:**
Deputy Vice-Chancellor Research

Where necessary, the Chair can nominate another member of the Committee to act as Chair.

With the exception of the Vice-President, members unable to attend a meeting will not be permitted to nominate a proxy.

All committee members, including the Chair, have voting rights.

Half the members of the Committee, excluding the Vice-Chancellor who attends on invitation only, plus one shall constitute a quorum.

**Date of establishment:** 23 July 2008 *(Academic Board Resolution 63/2008)*

**Meeting frequency:** Up to 11 times per year or as deemed necessary by the Committee Chair.

**Responsible Officer:**
Deputy Vice-Chancellor Research
Terms of Reference:

- To advise and respond to Academic Board on:
  - the development of research-related policies and the operation of those policies in accordance with the Research Intensification Strategy
  - the development and presentation of academic staff training seminars on research-related policies
  - the establishment of Research Institutes and Centres
- To provide regular reports to Academic Board on all matters related to research within the University;
- To initiate, review and monitor compliance with relevant legislation, policies and procedures;
- To receive, consider and respond to reports from Faculty Boards in relation to research and research training;
- To receive requests and act on issues which come from Academic Board for the URC’s consideration;
- To provide regular reports to Academic Board on the progress of the implementation of all matters delegated to it by Academic Board;
- To receive reports on the administration of University funding for research and research training;
- To administer and undertake regular reviews of the regulations for Doctoral degrees and Master's degrees by research;
- To admit persons to candidature for research degrees in accordance with regulations approved by Academic Board;
- To consider and respond to matters referred by the Pro Vice-Chancellor Research relating to the examination of research degree theses, including appointment of examiners and the results of examination;
- To recommend the award of Doctoral degrees and Master's degrees by research to Academic Board; and
- To promote research and research training by Indigenous Australians.

Review(s): The Committee reviews its procedures and membership as it deems necessary and recommends accordingly to Academic Board.

The Board reviewed the Terms of Reference in November 2017.