Attachment 5: Action by ACU following notification of failure to obtain, suspension, removal or expiry of the WWC/V clearance of a University Member (refer to section 5.6.2)

- University member’s WWC/V clearance not obtained, suspended, removed or expired
- Organisational Contact Officer advised of WWC/V clearance issue:
  1. by state or territory Agency
  2. by University Member
  3. through routine monitoring/re-validation
- Organisational Contact Officer immediately advises one of the following:
  - DVC(R) – HDR student
  - Executive Dean of Faculty or relevant Executive member for non-Faculty area – student (not HDR)
  - Director HR – non-student University member
- DVC(R), Executive Dean / relevant Executive member for non-Faculty area, or Director HR take immediate action to, directly or through relevant manager, advise the University member that they must be removed from activities involving children (vulnerable people in the ACT), and consult with others as appropriate.
- Written confirmation from DVC(R), Executive Dean / relevant Executive member for non-Faculty area, or Director HR (or relevant manager) to University member of mechanism for removal from activities involving children (vulnerable people in the ACT)
- Can the mechanism for the removal of the University member be determined immediately?
- Written advice from DVC(R), Executive Dean/ relevant Executive member for non-Faculty area, or Director HR (or relevant manager) to the University member of interim arrangements for removal from activities involving children (vulnerable people in the ACT)
- The mechanism(s) for the ongoing removal of the University member from the activities is determined and the University member is informed in writing

Yes

No