

Attachment 4: Role of DVC(R), Executive Deans / relevant Executive member for non-Faculty areas or Director Human Resources – WWC/V Checks

Failure to obtain, suspension, removal or expiry of WWC/V Clearance by Existing University Members

Upon being informed by an Organisational Contact Officer of the failure to obtain, suspension or removal of an existing University Member's WWC/V clearance, the DVC(R), Executive Deans/ relevant Executive member for non-Faculty areas or Director Human Resources will:

- (i) take action directly or through the relevant manager to remove the University Member from the activities involving children (vulnerable people in the ACT). Interim arrangements may apply during that process while the matter is considered further.
- (ii) Communicate the action with the University Member. This may be verbal in the first instance and then confirmed in writing.

In terms of (i) above consideration will be given to the following:

- the nature of the activities being undertaken by the University Member (e.g. the extent to which the University Member is engaged in activities related to children and/or vulnerable people; whether the activities are related to work, study, research or events);
- the requirements of the relevant jurisdiction;
- in the case of the suspension of the clearance, the likely duration of the suspension (a change in clearance status could arise from a police charge and the ensuing court case may take some time, depending on the charge);
- the history of the University Member's involvement with ACU;
- ACU's commitment to the safety and wellbeing of children and vulnerable adults as well as all University Members; and
- ACU's reputation.

The objective of these considerations is not to investigate the reasons for the change to the WWC/V clearance, rather it is to determine the University's response and action. The DVC(R), Executive Deans / relevant Executive member for non-Faculty areas or Director Human Resources will consult with others as appropriate.